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STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

**SENIOR DEPUTY ATTORNEY GENERAL,
GOVERNMENT AND NATURAL RESOURCES DIVISION**

Gross Salary: Up to \$151,108.00 Employee/Employer Paid or \$127,645.46 Employer Paid (DOE)

Duty Station: Carson City or Las Vegas with travel.

Position Status: Exempt (FLSA); unclassified position entitled to standard state benefits; serves at the will of the Attorney General. Employment contingent upon successful background check.

Position Summary: This attorney position represents the Secretary of State on elections law, campaign finance, and commercial recording issues. Primary duties include litigation in both in federal and state court. Additional duties include statutory interpretation, and legal advice on matters relevant to the agency as well as the Nevada Administrative Procedure Act, Public Records Act, and the Nevada Open Meeting Law. This position also assists other attorneys in the representation of other Agencies in the State of Nevada.

Minimum Education And Background: Graduation from accredited law school and licensed in Nevada or eligible for limited practice certification. Minimum of seven (7) years as a licensed practicing attorney. Must possess valid state driver's license at time of appointment.

Preferred Experience: Preference to those with recent litigation and/or government service experience. Working knowledge of rules of civil and appellate procedure, evidence, and local court rules preferred.

Skills Required: Must possess strong communication skills, planning, prioritizing, and executing timelines without supervision. Must exhibit professionalism, organization, self-motivation, and leadership skills.

Physical Demands: Mobility to work in typical office setting, use standard office equipment, and travel. Ability to read printed materials and computer screen; to hear and speak to communicate in person and virtually and over the telephone; to speak in clear and understandable manner. Reasonable accommodation available for some physical demands for otherwise qualified individuals upon request.

Benefits of Position Include:

- Membership on an experienced and dedicated public service team
- Once assigned a case, follow that case to completion
- Work largely independently once trained
- 1 year to pass Nevada bar if barred in another state
- Student loan forgiveness after 10 years
- Compressed work schedule option
- Work-life balance
- Retirement accrual after vesting
- Paid vacation, sick and family leave
- Medical/dental/life insurance

This announcement lists the major duties and requirements of the job and is not all-inclusive. A successful applicant is expected to develop job-specific skills and perform additional job-related duties as assigned.

Send cover letter, resume, references, and a writing sample to Chief Greg Ott at gott@ag.nv.gov.

The State of Nevada is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information.